

2019-2020
Atlantic Beach Elementary PTA
Teacher Grant Application

Check #: _____
Date: _____ (PTA office use only)

The PTA Teacher Grant Program aims to provide books, learning materials and/or classroom items for the educational enrichment of the students at ABE. We understand our dedicated teachers often dip into their own pockets, and we hope to alleviate some of this burden. PTA rules do not allow us to pay teachers; we apologize for any paperwork inconvenience.

Please indicate your grant amount:

_____ **BASIC GRANT** – (must be a current member of PTA) **\$125**

* ADDITIONAL GRANTS may be applied for after event has happened

_____ **ATTENDED a PTA FUNCTION** **+\$25** _____
(name of event)

_____ **VOLUNTEERED at a PTA FUNCTION** **+\$50** (Please circle all that apply)

Basket Blast / Movie Night / Spirit Night / PTA Meeting / Other _____

You can add to your grant amount throughout the year, but the total amount of additional grants cannot exceed \$175, for a total of \$300 per school year.

PAYMENT METHODS:

1. Submit the invoice for an item (s) (e.g. Weekly Reader Subscription) and PTA will pay it directly. Please attach invoice.

Description: _____

2. Submit receipts for the items already purchased for reimbursement. Please attach all receipts to this form.

Description: _____

Please place completed form in the “Teacher Grant” hanging file folder across from the teacher mailboxes in the office. Please allow two weeks for processing.

Teacher name: _____

Signature: _____

Date: _____

Total Grant \$ _____

Contact: Shellie Joyner (saj1820@aol.com) or Kate Ryder (ritchiekg@hotmail.com)
with any questions. **Most of all, THANK YOU!!!**